**The Company I'm interested in ~~is not affiliated~~ is not visible in the companies list in SOL-Internship, can I ~~can still~~ do my internship there anyway ~~with them~~?**

Yes you can, but only ~~if~~ once the institution has signed an internship agreement with the University.

**The Company asks me to certify my training ~~in Safety~~ on health and safety, what should I do?**

~~The verification of the general and/or specific training on Safety for students who have to carry out the internship is the responsibility of the host companies / organizations, which know their degree of internal risk.~~

~~It is also possible to present to the host structure any safety certificates already carried out through Unibo (you can download the certificates by accessing SOL) and / or in a personal capacity, if suitable and valid.~~

Ho trovato questo testo, cosa ne dite?

If you are an intern within and organization outside the University of Bologna, it is the host organization that should provide you with health and safety training, be it general or specific, as they know their own risk-rate. However, you may provide the host organization with the certificates of health and safety courses that you may attend or have attended at Unibo (you can download them from SOL)

**~~Internal internships at~~ UNIBO Internships carried out at UNIBO premises: are my ~~can I have the~~ ~~Security courses~~ health and safety training certificates held ~~in presence or~~ at another University/High School recognized?**

For ~~internal~~ internships carried out at UNIBO premises only, the Internship Office verifies the compliance of ~~the process (svolgimento?) of~~ Module 1 and 2 on health and safety once you undertake an internship request in SOL-Internship. ~~Safety~~ ~~during the control phase of the internship request submitted on SOL-Tirocini;~~ Only courses carried out through the UNIBO e-learning platform can be directly verified by the Internship Office. ~~Any other certificates held by the student in relation to module 1 only (courses carried out in presence, also through external bodies such as other universities or high schools)~~ If you have a general training (Module 1) certificate issued by another entity, please send it in .pdf to the Internship Office for its recognition. ~~Form 2 cannot be recognized but must be carried out with Unibo.~~ The University does not recognize specific health and safety training (Module 2) provided externally by other entities and organizations.

**The Company/Institution has ~~placed~~ published an internship offer for me on SOL - Internships but I don't see it; Why?**

The offer ~~must be published~~ must be checked by the ~~Traineeship~~s Internship Office ~~after administrative checks.~~ You will receive an email at @studio.unibo.it when it is ~~available~~ checked and ready for your acceptance.

**I know that the Company / Institution has an agreement but I can't find it on SOL - Internships, why?**

~~The affiliated external structures~~ Companies/Institutions can choose whether to be visible to students or not; ~~in the latter~~ should this be the case, you will not be able to apply independently but the Company / Institution, if available, ~~will have~~ has to ~~enter~~ publish an internship offer ~~dedicated~~ addressed to you on SOL-Internship

**Can I do ~~half~~ some internship hours at a Company / Institution and ~~half~~ some hours at another one ~~Structure~~?**

No, the internship must take place in ~~only~~ one hosting ~~structure~~ organization only.

**Internship ~~Headquarters~~ location/address and transfers/exits; What precautions should you take?**

The internship program must include the address of the internship headquarters and the relative Plant / Department / Office. Any other secondary location~~, already known and~~ necessary for carrying out the internship activities, must be indicated in the internship programme.

~~Any transfers (to locations not indicated in the internship program form) must be communicated by e-mail, in advance, to the academic tutor who must authorize them and to the internship office.~~

Should you need to travel to locations not included in the approved programme, you can ask for an insurance extension to the Internship Academic Tutor. Please email him or her, with the Internship Office and reference person at the host organisation in carbon copy, then wait for your request to be approved

**I have two internships in my study plan. Can I do them in the same company?**

Yes you can, unless otherwise decided by the Internship Committee. ~~in this case it is necessary~~ You have to submit ~~two~~ one ~~different~~ internship request for each internship on SOL - Internship

**~~My internship is for~~ ~~preparation for the~~ I am writing my final examination based on my internship ~~examinatio~~n. Must I flag this point?**

You must flag this point only you have selected in your study plan~~e~~ the activity “internship for preparation for the final examination” otherwise you don’t have to flag it.

**I started the internship before downloading the attendance register. ~~Are the hours worked valid~~ will the hours be validated though done outside the authorized period?**

No, hours done outside the authorized period will not be counted for your internship. ~~it’ll be valid only the hours worked in t~~he The authorized period is indicated at page 1 of ~~period autorizhed, indicated at pg. 1 on~~ the attendance register.

**I’m ~~carring~~ going to carry out the internship within a mobility program (i.e**[**Erasmus+ Study:**](https://www.unibo.it/en/international/Studying-abroad/General-information-on-Erasmus/Programme-requirements-and-destinations)  **,** [**Erasmus+ Mobility for traineeships**](https://www.unibo.it/en/international/internship-abroad/erasmus-mobility-for-traineeship/erasmus-mobility-for-traineeship)**). Do I also have to activate the procedure in SOL-Internship? ~~with the internship office?~~**

No, you have ~~only~~ to follow the procedure indicated by the mobility program only.

If you want to carry out the internship abroad but you do not apply for ~~the~~ any mobility program, you must activate the procedure in SOL-Internship ~~with the internship office~~ and the hosting company abroad must have signed an Internship agreement with UNIBO.

**The end date of my internship that was agreed with the hosting institution has changed after the approval of the Internship Office in SOL-Intersnhip. Is that a mistake?**

No, it is not a mistake. The internship office ~~determines~~ sets the end date of ~~the~~ your internship according to ~~the~~ UNIBO internship regulation, that is one year. ~~still in force~~. ~~The regulation provides for a period of one year to carry out the hours of internship with University insurance, but~~ It means you have one full year to carry out your internship hours, however your internship will end when you reach the amount of ~~time~~ hours required by your study plan.